

MERMAIDS PUBLIC MEETING

6:00 PM 16/09/2024

LRR

Attendance

- PC
- Wuthering Heights
- Much Ado
- Engagements
- Art
- DoES
- Midsummer
- Marketing
- Box Office
- Ops
- Barron
- Prospect Creek
- Tech
- VP
- PT
- G&S
- Shadowing / Fringe
- Pres
- Christmas
- Props

Apologies

- Props
- Costumes
- DoSDA

Show Reports

Prospect Creek

- Going well!
- Content warning Q: Cannibalistic element? How specific?
 - Body Horror vs Cannibalism?
 - VP: hmm
 - Box: Body Horror (Cannibalism)?
 - Probably go for Cannibalism

The Crucible

- PLYWOOD! Wood it be possible to buy it straight from the cash office again because it will cost us a good 90 pounds
 - Within budget, but can we buy on the card?
 - Merp: we will get back to you.
- Are actors allowed to drink soup on stage?
 - Can be cold soup if need be
 - Merp: Discuss with Byre!
 - Barron: dye water?

Art

- Induction question
 - Barron: emailed out already, had responses from production teams
- Next Tuesday slot
 - 1st October, 10-2 Barron slot.
 - Using some, but not all possibly.
 - Barron: when free?
 - The end.
 - May use as a drop in but will contact if it comes up
- Barron Storage
 - Van run for Wednesday before show, can we store from then?
 - Barron: Oct 23rd is Van run but will double check as teaching happening.
 - Preliminary yes, but wait for confirmation.
 - Can you also check the Saturday slot?
 - Barron: yeah!

A Midsummer's Night Dream

- When does van run need to be set up for?
 - PC: message Sets (merprops@)
 - VP: likely Wednesday before show
- Shadowing scheme? Producing.
 - Wuthering: feel the same
 - Shadowing: shouldn't take up too much time, but can send on. It should be a good balance of learning, but are 'targets' for a reason to get people involved and give teams a framework

- Shadowing: if a specific issue, please schedule in office hours!
- Advertising for PT soon, but fully casted!
- Content warning: suicide in play of play?
 - VP: include in 'mentions'

Much Ado About Nothing

- Need another filled
 - PC: Advertise on your own, and send video auditions to save time and effort for all

Wuthering Heights

- falling onto 25th November, part of Activism against violence towards women. Can we have donations for QRs?
 - Merp/ VP/ DoES: sounds good!
- Still looking for sound design

Committee Business for Shows

- Merp
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- VP
 - Confirm first rehearsals
 - Wuthering: 6-10 on Wednesday
 - Much Ado: week 3
 - Friday of week 3 in barron between 2-6 PM
 - Wellbeing reps! (Midsummer and Much Ado)
- Secretary
 - Mermail deadline at 7PM!
- PT
 - Have you received + read budget guidelines?
 - Yes all around!
- PC
 - congratulations!
 - Cast lists
 - Complete or incomplete
 - Contracts !
 - Please chase!
 - interviews/press passes
 - Get in touch with Box Office at av92@
 - Stage
 - DoES: will check, but 12pm the day before for get in then until 12pm get out?
 - Merp: will get back to you on that

- Help messages
 - [Just get in touch!](#)
- Barron Manager
 - Tech box
 - Please make sure everything is off before you leave!
 - Reminder about trash
 - [NO FOOD OR DRINK IN TECH BOX!!!](#)
 - Please check your teams chats regularly
 - [It is the place Byre and Barron subcommittee have access to channels of communication!](#)
 - [Important for staging etc, ASAP!](#)
 - Please send rehearsal changes to Carrie
 - Social media: Please send requests for graphics 1 week in advance through social media doc— it's on the general channel in Barron residency— and 24 hours in advance if you have already made a graphic
 - Next induction: Monday, Sept 30 @ 5-6pm
 - [If want to join, get in touch by Wednesday](#)
 - Playwriting competition!
 - Submissions due this Friday
 - Finalists notified next Monday
 - Tech workshop in the Barron October 1 8-9pm
 - [Limited to 6 slots, link in bio on Barron Instagram](#)
 - Office hours are 3-4pm Mondays Main Bar w/ Carrie and Abi, our Barron wellbeing officer
- Tech and Safety
 - Prospect Creek, please give us your RA!
 - [OH 2-3 on Fridays](#)
- Ops
 - [Any booking problems or questions come to me!!!](#)
 - I will start checking my messages at 9am in the morning so if you do text me at 1am i will not be awake
 - If slots are still free on Saturday or Sunday, please feel free to book more slots if you do want them!
 - If you do book extra slots, just make sure to either have someone there, even if you do end up not using it, or give it to another production
- Christmas Ball
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- Box Office
 - Comps
 - Night 1 - 4 comps (2 prod team, 2 press)
 - Night 2 - 2 comps (2 prod team)
 - Get them finalized to me 48 hours before the show
- Marketing

- Please try and get the poster graphics, any update square graphics and trigger warnings to myself and Amalia ASAP please.
- Office hours for Committee are on Instagram. Please check it if you need to speak with one of us.
- Please continue to invite the Mers account as a collaborator/tag us on posts.
- Engagement
 - [Mermates Coordinator](#)
 - *Backstage Shadowing*
 - Welcome emails have gone out to Shadows over the weekend and Mentors this morning
 - All placements should be going out this week; waiting for final confirmations of PTs; please send in PTs ASAP
- Costumes
 - Storage Container Trip this Weds! We'll be meeting at the Byre at 2pm and then walking over to the Old Burgh School from there
 - For those who don't know, the containers are in the car park behind the Old Burgh School
- Set
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Affiliates section

- G&S
 - EGM scheduled Thurs 3rd Oct
 - Byre slot concerns (long term) - had multiple comments about shorter timescale of lolanthe, which has affected casting, engagement from usual G&S members and accessibility (we need more than 5 viable weeks to put on an opera in future - especially for new people)
 - Is a meeting with Byre about student society slot revision on the cards at all?
 - [Merp: in discussions for next year already. Hopefully sitting down soon, where G&S is more than welcome.](#)
 - We still need help with our storage situation - who is best to turn to for support?
 - [Merp: reached out to Space@, as there is nothing Mermaids can do. Will send the email on who can hopefully help. Will also send email themselves](#)
 - [Engagements: include societies officer email too](#)
- MusT
 - EGM Election Results
 - Concert Auditions Happening this Week
- Blind Mirth
- Comedy Soc
- Acapella Soc
- Inkligh
- Dance

- Revue

Other Public Business

- Typo: Wuthering vs Withering
 - Marketing will check

Committee Reports (In Camera)

- President's Report
 - Auditions thank you!
 - Apologies notice
 - Secretary business, and add into business yourself/ ask them to do it!
 - Keep Show business brief if you can.
 - Weapons update slow burn?
 - Tech is on it
 - Rehearsal until 22 on Mondays?
 - Is 7-10 a whole rehearsal slot?
 - Merp: can we make this slot 6-7:30 then 7:30-10
 - Toolbox proposal: £176.38
- Vice President's Report
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- Secretary's Report
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- Production Treasurer's Report
 - Sent out office hours, meeting w/ Art about budget
- Production Coordinator's Report
 - happy to chase
 - For any committee deadlines
 - FDF how-to
 - On Sunday in Soc A
- Fringe Representatives' Report
 - 312 Days to go!
- Barron Manager's Report
 - Fire marshaling for next shows
 - Prospect Creek, Art, Much Ado?
 - Message Ops
 - Question for props– playwriting comp
 - All sorted
 - Sets and Box Office to be inducted
- Tech and Safety Officer's Report

- Finn has replied about the swords
 - He has the swords and is ready to drop them off to her
 - They are arranging when to meet to drop them off
- Operations Manager's Report
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- Christmas Ball Convener's Report
 - Got all committee Yey!!
 - Marketing questions - can i have log ins
 - Marketing: will send over
 - Also is there anything specific we need to include in marketing?
 - Mermaids Christmas ball logo
 - Marketing: tag mermaids in all posts
- Box Office Manager's Report
 - press contracts? new publications?
 - Website?
 - Marketing will check
 - box office email?
 - The union isn't replying to my email - maybe barronboxoffice@ would have more luck?
 - Merp: reach out to IT services to find out what is needed
 - Closer is under the mermaids page on the union website??
 - Go in person to Union
 - Barron is trying but probably has to be under Mermaids
 - Do I have a budget?
 - VP: will check, £50
 - 2 Merp comps for each production, one each night
- Marketing Officer's Report
 - Personal Note
 - Mermaids hat is on, not MuST
 - The website is fixed on WH
- Engagement Officer's Report
 - Subcom Applications
 - Mermates coordinator.
 - PC: Freshers rep? FDF
 - Tomorrow deadline and will have by end of week so can help
 - *Backstage Shadowing*
 - Byre Launch Day confirmed!
 - StAge Launch Day TBC tomorrow (touch wood!)
 - Shadowing Handbooks and Mentor Manuals Live
 - Finalising Learning Targets
 - Want to make guides that is less feasible than advertised
 - Meeting with DoES; will send email unless can meet after this meeting?
- Costumes Officer's Report
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- Set/Props Officer's Report
 - First Van Run of the Semester on Wednesday with Closer
 - Extended Office Hours on October 2 10am to 12pm instead of Monday Hours
 - Crucible Van Run 9th w/ Prospect Creek
 - Art Van Run with Ami on the 23rd
 - Much Ado October 29th
 - Affiliates van run?
 - Merp: coordinate with them as they reach out
 - Toolkit confirmation?
 - Merp: Friday
- Other Committee Business (in camera)
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Meeting Concluded: 18:57